

IMPORTANT DOCUMENTS

Write down where each document is kept – not its numbers. Tick when a copy is in the grab bag.

OUR DOCUMENTS

Document	Whose	Where the original is kept	Copy in bag	Renew by
ID & LEGAL				
Passports			☐	
Driving licences			☐	
Birth and marriage certificates			☐	
Will and power of attorney			☐	
HOME & MONEY				
Deeds or tenancy agreement			☐	
Home and contents insurance			☐	
Bank and building society details			☐	
Pensions and savings			☐	
Car documents (V5C, insurance)			☐	
HEALTH & FAMILY				
NHS numbers and GP details (P5)			☐	
Prescriptions and vaccinations (P5)			☐	
Children's red books (health records)			☐	
School and childcare details (P4)			☐	
Pet microchip, vet records and pet insurance (P6)			☐	
DIGITAL				
Who can get into our email or password manager if we can't			☐	
OTHER				
			☐	
			☐	

Where, not what. Don't write passport, bank or card numbers here – if the bag goes missing, this sheet shouldn't help a thief. (P5 is the one exception: medics need your NHS number.) Put photocopies in a waterproof wallet in the grab bag (P8), and keep scanned copies in a password-protected folder or with someone you trust.

Last checked (see P9)

Copies updated

Copies also kept with

